

**ONTARIO ASSOCIATION OF ARCHITECTS**  
Council Meeting of April 27, 2023 at approx. 11:00 a.m.

Meeting # 287

**OPEN MEETING AGENDA**

**Recognition of Traditional Lands**

- 4 mins    **1.0    AGENDA APPROVAL**
- 1 min    1.1    Declaration re. Conflict of Interest
- 2.0    APPROVAL OF MINUTES**
- 4 mins    2.1    Draft minutes of the March 2, 2023 Open Council Meeting (*see attached*)
- 2 mins    **3.0    BUSINESS ARISING FROM THE MINUTES**
- 4.0    ITEMS FOR REVIEW AND APPROVAL**
- 2 mins    4.1    Appointment of Chair of Experience Requirements Committee & Assignment of Council Liaison (*oral*) Registrar  
***It was moved by... and seconded by... that Council approve the appointment of OAA member Michelle Grant as Chair to the Experience Requirements Committee***
- 10 mins    4.2    Results of OAA's 3<sup>rd</sup> Annual Demographic Survey (*see attached*) Executive Director  
***It was moved by... and seconded by... that Council direct a review of the membership demographic survey and corresponding results by staff and designated Council members with a view to considering:***
- i)    Whether the questions posed in the survey remain current and appropriate given feedback received to date as well as any changes around EDI language and protocols;***
  - ii)   Whether the survey should continue to be administered on a yearly basis, or change to a different interval of time;***
  - iii)   Whether any trends can be identified based on data gathered to date; and***
  - iv)   Whether consideration be given to engaging an outside consultant to assist with this exercise, as appropriate.***
- 7 mins    4.3    Engineers, Architects and Building Officials (EABO) Checklist – Required Occupancy Documents (*see attached*) President & Executive Director  
***It was moved by... and seconded by... that Council approve the Engineers, Architects and Building Officials (EABO) checklist for Required Occupancy Documents; and, that the document be shared as an approved industry standard with the membership.***
- 7 mins    4.4    Approval of Draft Terms of Reference for Continuing Education Advisory Committee (*see attached*) Governance Committee  
***It was moved by Wilson and seconded by... that Council approve the terms of reference for the OAA Continuing Education Advisory Committee as presented to Council on April 27, 2023.***
- 7 mins    4.5    Additional Amendments to OAA Policy Reimbursement for Councillors, Committee Members, and Volunteers (*see attached*) SVP & Treasurer  
***It was moved by... and seconded by... that amendments to the Council policy Reimbursement for Councillors, Committee Members, and Volunteers be approved as amended and presented to Council on April 27, 2023***

- |                                  |       |  |                              |
|----------------------------------|-------|--|------------------------------|
| 7 mins                           | 4.6   | Communications & Public Education Committee (CPEC) – Recommendation re. OAA Conference Theme 2024 <i>(see attached)</i><br><b><i>It was moved by... and seconded by... that Council approve the Communication and Public Education Committee’s recommendation for Housing: Pushing the Envelope to be the 2024 OAA Conference theme.</i></b> | VP Karney                    |
| <br>                             |       |  |                              |
| <b>5.0 ITEMS FOR DISCUSSION</b>  |       |  |                              |
| 5 mins                           | 5.1   | Update re. <i>Fair Access to Regulated Professions and Compulsory Trades Act</i> and Bill 27 <i>(see attached)</i>   | Registrar                    |
| 5 mins                           | 5.2   | K-12 Education ‘Big Think’ Roundtable – Update <i>(see attached)</i>   | IPP & Councillor<br>Krickhan |
| <br>                             |       |  |                              |
| <b>6.0 REPORTS</b>               |       |  |                              |
|                                  | 6.1   | Report from the President – Activities for the months of March-April <i>(see attached)</i>   | President                    |
|                                  | 6.2   | Report from the Executive Director <i>(see attached)</i>   | Executive Director           |
|                                  | 6.3   | Report from the Registrar <i>(see attached)</i>  | Registrar                    |
| 1 min                            | 6.4   | Financial Statements for the 3 months ending February 28, 2023 <i>(see attached)</i>   | SVP & Treasurer              |
|                                  | 6.5   | Committee Reports  | Committee Chairs             |
| 1 min                            | 6.5.a | Governance & HR Committee – Update <i>(see attached)</i>   | SVP & Treasurer              |
| 1 min                            | 6.5.b | Practice Resource Committee (PRC) – Update <i>(see attached)</i>   | VP Schuhmann                 |
| 1 min                            | 6.5.c | Policy Advisory Consultation Team (PACT) – Update <i>(see attached)</i>  | Immediate Past<br>President  |
| 1 min                            | 6.5.d | Building Committee – Update Landscape Design Competition <i>(see attached)</i>   | Building Committee           |
| <br>                             |       |  |                              |
| <b>7.0 ITEMS FOR INFORMATION</b> |       |  |                              |
| 1 min                            | 7.1   | Regulatory Organizations of Architecture in Canada (ROAC) – April 21, 2023 Meeting Agenda <i>(see attached)</i>  | President                    |
| 1 min                            | 7.2   | Canadian Architectural Certification Board (CACB) – Semi-annual Report <i>(see attached)</i>   | Executive Director           |
| <br>                             |       |  |                              |
| <b>8.0 OTHER BUSINESS</b>        |       |  |                              |
| <br>                             |       |  |                              |
| <b>9.0 DATE OF NEXT MEETING</b>  |       |  |                              |
|                                  | 9.1   | The next regular meeting of Council is June 20, 2023 at 9:00 a.m. at the OAA Annual Conference, Sudbury, Ontario.  |                              |
| <br>                             |       |  |                              |
| <b>10.0 ADJOURNMENT</b>          |       |  |                              |