



Ontario Association  
of Architects

### Society Special Project Funding Application Form

*“To establish and maintain or to assist in the establishment and maintenance of classes, schools, exhibitions or lectures in, and to promote public appreciation of, architecture and the allied arts and sciences,”*

*Additional Objects, Architects Act*

**Society:** \_\_\_\_\_

**Name or type of project:** \_\_\_\_\_

**Total project budget:** \_\_\_\_\_

**Total amount requested:** \_\_\_\_\_

**Estimated project date(s):** \_\_\_\_\_

**Please provide a description of your project.**

*Your description should answer the who/what/when/where/why of your project.*

**How will this initiative further the goals of the Association, increase public awareness and appreciation of architecture, and benefit the profession as a whole?**

**Who is the audience for this?**

**Have you previously received any funding from the Special Project Funding? If yes, what and when was the initiative? Did the initiative achieve its intended goal?**

**Budget Breakdown:**

Expenses	Revenues

**Recurring Project:**

**Some Special Project Funding requests can be pre-approved for three consecutive years. To qualify for this, the applicant must demonstrate evidence the initiative already has a clear track record of past success and must also explain why the Society would benefit from a recurring sponsorship.**

\*If you have additional project information, please include it with this form.

The OAA Communications and Public Education Committee (CPEC) will review all requests and make the final decision on how to allocate the special project funds. All candidates for the SPF program are measured against four main criteria:

- Potential to increase public awareness/appreciation of architecture and the allied arts and sciences;
- Innovation, creativity and relevance;
- Ability to attract attendance and successfully run events/initiatives, especially given the constraints on the pandemic as applicable; and
- Alignment to the current Council priorities: membership engagement, comprehensive education approach, and climate stability—all through a lens of equity, diversity, and inclusivity.

**Please note: If a Society is requesting an SPF for an initiative that involves an agreement or contract with a third party, that agreement must also be provided to the OAA for review before final approval of any funding.**