

Amendment to OAA By-laws Revised, 2017, Schedule A

For consideration and vote at the 2020 Annual General Meeting

Preamble:

The following represents the changes to Schedule A of the OAA By-laws Revised, 2017 as approved by Council at the December 13, 2019 meeting.

All membership and Certificate of Practice fees have been increased by 3.1%. In addition, other fees that relate to these annual membership fees and/or administration have also been updated to reflect this increase as they have not been updated in over a decade. Additionally, some fees have been rounded up to the nearest dollar.

If any Member would like further explanation as to the changes approved by Council in advance of the AGM, please contact OAA Executive Director, Kristi Doyle at kristid@oaa.on.ca.



Ontario Association of Architects

SCHEDULE A OAA By-laws

Fees

Licence

Architect, Licensed Technologist OAA, Non-Practising

On filing of application	\$297.50
On filing of re-application (by a person who previously resigned his/her membership)	\$162.50
On referral of application to the Experience Requirements Committee	\$270.50
On filing of application to Council for Exemption Pursuant to Section 33 of Regulation 27 R.R.O. 1990	\$487.00
On reinstatement	\$406.00
New Certificate	\$ 26.50

Notes:

The Reinstatement fee is payable by every person whose Licence was previously cancelled, whether or not the person is, on the date of the application, a member of another provincial association of architects in Canada or licensed as an architect with any state licensing board in the United States of America.

The applicant for Reapplication/Reinstatement of a Licence must pay, in addition to the Reapplication/Reinstatement fee set out, all fees, premiums, levies and deductibles in arrears, on the date of cancellation and the annual fees prescribed by the By-laws for the two years before the date of application, except that no payment is required for the first year after the date of resignation.

The following annual Licence fees shall be payable on the 2nd day of January each year:

Architect	\$903.50
Licensed Technologist OAA	\$635.00
Non-Practising Architect	\$451.50

Notes:

Persons who become members after July 1st in each year shall pay one-half of the applicable annual fee.

Payment received between March 1st and March 31st shall be subject to a late payment penalty of \$162.50

If payment of the annual fee and late payment penalty fee is not received by March 31st the Licence shall be cancelled on April 1st.

The applicant for re-application of a Licence must pay, in addition to the re-application fee set out, all fees, premiums, levies and deductibles in arrears, on the date of resignation.

Every applicant for a Licence shall pay all fees set out in this By-law that are in arrears on the date of the application.

Temporary Licence

On filing of application	\$ 433.00
On issue	\$2,236.00
On renewal	\$2,236.00

Retired Member, Student Associate, Intern Architect

The following annual fees shall be payable:

Retired Member	\$ 67.00
Student Associate	No charge
Intern Architect	\$172.00
Intern Architect with 5+ years Intern status	\$903.50

Note:

Persons who are appointed as Intern Architects after July 1st in each year shall pay one-half of the applicable annual fee.

Every Intern Architect shall pay all fees set out in this By-law that are in arrears prior to the date of his or her re-appointment.

Certificate of Practice

Architect – Certificate of Practice

On filing of application	\$270.50
Annual Fees – based on the number of Licensed Architects and Licensed Technologists OAA in the practice	
• practice with one Licensed Architect	\$460.50
• fee for each additional Licensed Architect within the practice	\$345.50
• fee for each additional Licensed Technologist OAA within the practice add	\$230.50

Licensed Technologist OAA – Certificate of Practice

On filing of application	\$270.50
Annual Fees – based on the number of Licensed Technologists OAA and Licensed Architects in the practice	
• practice with one Architect or Licensed Technologist OAA	\$326.50
• fee for each additional Architect or Licensed Technologist OAA within the practice	\$230.50
On opening of an office other than the registered or principal office	\$108.00

The annual Certificate of Practice Fee shall be payable on the filing of the application and thereafter on the 1st day of March in each year.

If payment of the annual fee is not received by May 1 the Certificate of Practice shall be cancelled on May 2. Applications for Certificates of Practice filed after August 1st in each year shall pay one-half of the annual fee.

Temporary Certificate of Practice Issued Under the *Architects Act*, R.S.O.
1990, c. A. 26, s. 23

On filing of application	\$ 433.00
On issue	\$3,913.50
On renewal	\$3,913.50
Other – Certificate of Practice	
Change of Name	\$270.50
New Certificate	\$ 26.50

Admission Course

On application to attend the Admission Course	\$ 350.00
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Canadian Experience Record Book – Late Submission

The following Late Submission Charges apply to experience records which are not submitted within eight weeks of the date of the last entry:

For every 1000 hours or portion thereof	\$ 108.00
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Members and Intern Architects on Leave of Absence

The following fees are payable by members and Intern Architects who have been granted a leave of absence:

Where the leave of absence commences between the first day of January and the last day of February and no annual fee has been paid for the calendar year	\$ 67.00
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For a leave period that starts part of the way through the calendar year, where the full annual fee for the year has already been paid, the fees would be calculated to be consistent with the existing Council Refund Policy where the leave period starts as follows:

Architects, Licensed Technologists OAA, Non-Practising Architects and Intern Architects Over 5 Years:

January 1 until February 28 – Full membership fee refunded minus the annual

March 1 until March 31 – $\frac{3}{4}$ of the membership fee minus the annual leave fee

April 1 until June 30 – $\frac{1}{2}$ of the membership fee minus the annual leave fee

July 1 until September 30 – $\frac{1}{4}$ of the membership fee minus the annual leave fee

October 1 until December 31 – no refund but the annual fee for the next calendar year would be based on the full one-year annual leave period fee minus the annual

Fines for Non-compliance with Continuing Education Requirements

Fine for first-time non-compliance in a Cycle	\$ 500.00
Fine for subsequent non-compliance in a Cycle	\$1,000.00

Financial Hardship

The fees set out in this by-law may be waived, reduced or deferred in whole or in part by the Executive Director in accordance with the terms of the Association's Financial Hardship policy.

Administration Fees

General Administration	\$ 54.00
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Made by the Council of the Ontario Association of Architects on the 7th day of November 2019